[Your Name] [Your Address] [City, Pin Code]

[Date]

To,
The Editor,
The Times of India,
New Delhi.

Subject: Growing Pollution in the City - A Serious Concern

Sir/Madam,

I am writing to express my deep concern over the increasing pollution levels in our city. The deteriorating air quality, caused by excessive vehicle emissions, industrial waste, and deforestation, is making life difficult. Many people, especially children and the elderly, are suffering from respiratory diseases such as asthma and bronchitis. The condition worsens during winters due to smog, making it hazardous to step outside.

The government must take strict action to control pollution. Encouraging the use of public transport, implementing strict industrial pollution laws, and promoting afforestation can help. Citizens should also contribute by adopting eco-friendly habits, reducing waste, and using alternatives like cycling or carpooling. I request you to highlight this issue in your esteemed newspaper so that authorities take urgent steps to address the problem. Awareness campaigns should also be conducted to educate people about their role in protecting the environment.

Yours sincerely,

Raj/Riya